

# **\*\*POSITION OPENING\*\***

## **GENERAL MANAGER**



**RATE OF PAY:** Depending upon experience  
**LOCATION:** Seven Clans Casinos –Red Lake, MN  
**OPENS:** February 23, 2024  
**CLOSES:** March 8, 2024

### **POSITION OBJECTIVES:**

Under the general supervision of the Chief Executive Officer; The General Manager is responsible to oversee all operational activities for Seven Clans Casinos, Red Lake.

### **DUTIES AND RESPONSIBILITIES:**

- Responsible for efficient and profitable operation of assigned departments including: games, personnel, and customer satisfaction of the Guest Service, Slots, F & B, Hotel/Gift Shop, Security and General Maintenance departments.
- Ensures accurate processing and recording of data in accordance with established policies and procedures.
- Oversees management, internal controls, policies and procedures; makes recommendations as appropriate and necessary.
- Coordinates with affected departments to ensure consistency and conformance is maintained.
- Analyzes current business plans, marketing, advertising, staffing and overall business operations to identify problems, ensure smooth operations and make recommendations for improvement.
- Handles problems or grievances (customers and/or employees) as soon as the need arises.
- Serves as the property manager, with overall responsibility for operations.
- Responsible for accomplishing the budget and financial objectives of the casino, including EBIDTA earnings objectives on a monthly and annual basis.
- Coordinates and communicates with incoming and outgoing manager on duty to ensure communication efforts are effective.
- Responsible to ensure policies and procedures are adhered to and maintained.
- Analyzes and recognizes deficiencies or problem areas and provides solutions to achieve desired results.
- Participates in the review of associates and completes necessary paperwork as required by established policies and procedures. Maintains training program for departmental new hires.

**Benefits: Medical, Dental, & Vision, 5% 401k match, PTO/Comp Time, & Paid Holiday's**

### **REQUIRED QUALIFICATIONS:**

It is required the General Manager – Casino have at least a two year vocational degree and extensive Casino Management experience preferred.

### **SEND COMPLETE APPLICATION/RESUME REQUEST TO:**

[victoria.mostrom@7clans.com](mailto:victoria.mostrom@7clans.com) Human Resources Office,  
Website: [www.sevenclanscasino.com](http://www.sevenclanscasino.com)