

****POSITION OPENING****

GENERAL MANAGER



RATE OF PAY: Depending upon experience

LOCATION: Seven Clans Casinos –Thief River Falls, MN

OPENS: December 10, 2021

CLOSES: January 10, 2021

POSITION OBJECTIVES:

Under the general supervision of the Chief Executive Officer; The General Manager is responsible to oversee all operational activities for Seven Clans Casinos, Thief River Falls

DUTIES AND RESPONSIBILITIES:

- Responsible for efficient and profitable operation of assigned departments including: games, personnel, and customer satisfaction of the Table Games, Slots, F & B, Hotel, Security and General Maintenance departments.
- Ensures accurate processing and recording of data in accordance with established policies and procedures.
- Oversees management, internal controls, policies and procedures; makes recommendations as appropriate and necessary.
- Coordinates with affected departments to ensure consistency and conformance is maintained.
- Analyzes current business plans, marketing, advertising, staffing and overall business operations to identify problems, ensure smooth operations and make recommendations for improvement.
- Handles problems or grievances (customers and/or employees) as soon as the need arises.
- Serves as the property manager, with overall responsibility for operations.
- Responsible for accomplishing the budget and financial objectives of the casino, including EBIDTA earnings objectives on a monthly and annual basis.
- Coordinates and communicates with incoming and outgoing manager on duty to ensure communication efforts are effective.
- Responsible to ensure policies and procedures are adhered to and maintained.
- Analyzes and recognizes deficiencies or problem areas and provides solutions to achieve desired results.
- Participates in the review of associates and completes necessary paperwork as required by established policies and procedures. Maintains training program for departmental new hires.

REQUIRED QUALIFICATIONS:

It is required the General Manager – Casino have at least a two year vocational degree and extensive Casino Management experience preferred.

SEND COMPLETE APPLICATION/RESUME REQUEST TO:

victoria.mostrom@7clans.com Human Resources Office,
20595 Center St E. Thief River Falls, MN 56701, 1-800-881-0712
Website: www.sevenclanscasino.com