

****EXTERNAL POSITION OPENING****

CAGE & VAULT MANAGER



RATE OF PAY: Commensurate with experience
LOCATION: Seven Clans Casino –Thief River Falls, MN
OPENS: August 21, 2020
CLOSES: Until Filled

POSITION OBJECTIVES:

The Cage & Vault Manager is responsible to oversee and direct the daily operations of the Cage and Vault area.

DUTIES AND RESPONSIBILITIES:

- Supervise, train and cross-train Cage Cashiers, (redemption, change and jackpots) for Vault Cashiers, and all other Cage & Vault Team Members.
- Develop work schedules that meet fluctuating Guest demand.
- Determine all currency/coin transmittal forms and record keeping forms are accurately and completed timely.
- Assist with counting of impress/floating banks as required.
- Work positions when unexpected absences create Team schedule shortages as needed.
- Review, analyze and account for all cash variances in a timely manner.
- Monitor and assure compliance with cash variance and tip policies and procedures.
- Monitor the maintenance of all equipment, call repair service as needed and maintain general knowledge of how to troubleshoot equipment problems.
- Supervise and assure completion of bank deposits, ordering coin/currency and filling of ATM's and Multi-machines are completed to meet fluctuating monetary demands.
- Provide general leadership for the Cage and Vault area which includes training, coaching and any needed discipline to assure Team Member compliance with Casino Policies and Procedures.

REQUIRED QUALIFICATIONS:

An Associate's Degree or higher in Business Management along with 2 years Management experience is preferred. One year Accounting experience required.

SEND COMPLETE RESUME/TRANSFER REQUEST TO:

victoria.mostrom@7clans.com – Human Resources Office,
20595 Center St E. MN 56701 1-800-881-071

Website; www.sevenclanscasino.com