

# EXTERNAL POSITION OPENING\*

## DROP/COUNT TEAM MEMBER

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RATE OF PAY: Wage scale pay rate  
LOCATION: Seven Clans Casinos –Warroad, MN  
OPENS: 12/02/2022  
CLOSES: Until

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### **SCOPE OF POSITION**

Under the direct supervision of the prevailing Count/Drop Team Supervisor is responsible to assist in overseeing assigned shift for the count and transfer of funds for Seven Clans Casinos.

### **DUTIES AND RESPONSIBILITIES**

Assists with the coordination of activities to ensure the regularly scheduled drop and count of coin, tokens, and bills is conducted as outlined in the established policies and procedures.

Performs accurate and timely transfer of Drop count (coins, tokens, bills) from vault or slot machines to appropriate locations.

Completes necessary paperwork to ensure accurate paper trail is maintained at all times.

Responsible for general service, maintenance and preventative maintenance of machinery and supplies including scales and rolling machines.

Prepares and verifies transfers, completes required paperwork and ensures accuracy at all times.

Works closely in a team environment and coordinates procedures with other drop/count team members, Security, Surveillance, and Cage/Vault.

Responsible to ensure rules, regulations, policies and procedures are followed and adhered to. Makes recommendations for improvement as needed.

### **REQUIRED QUALIFICATIONS**

It is required the Drop Count Team Member have a High School Diploma or GED with proficiency and effectiveness in position.

### **SEND COMPLETE APPLICATION /RESUME TO:**

Human Resources Office-Seven Clans Casino 34966 605<sup>th</sup> Ave. Warroad MN 56763  
1-800-815-8293 Ext. 36040/36041 or online @ [www.sevenclanscasino.com](http://www.sevenclanscasino.com)

