

****2- EXTERNAL POSITION OPENINGS****

GIFT SHOP CLERK



RATE OF PAY: Depending upon experience
LOCATION: Seven Clans Casinos –Thief River Falls, MN
OPENS: March 17, 2020
CLOSES: Until Filled

POSITION OBJECTIVES:

Under the direct supervision of the Gift Shop Manager is responsible to assist in overseeing operations of the Gift Shop of Seven Clans Casino/TRF.

DUTIES AND RESPONSIBILITIES:

- Responsible to ensure timely service is provided to all guests. Acknowledges and responds to guests immediately.
- Computes bills, itemizes ticket to show amount due.
- Operates cash register in a proficient manner to ensure accuracy.
- Makes change, cashes checks, and issues receipts to customer.
- Quotes prices and describes features of items in store.
- Stocks shelves, assists with pricing merchandise, and counts items for inventory.
- Cleans work area, store and shelving; arranges items in a neat and orderly fashion.
- Ensures security procedures are followed.
- Will assist with answering telephones as needed.
- Responsible for good customer service at all times.

REQUIRED QUALIFICATIONS:

It is required the Gift Shop Clerk have a High School diploma or GED.

SEND COMPLETE RESUME TO:

Victoria.mostrom@7clans.com Human Resources Office,
20595 Center St E. Thief River Falls, MN 56701 1-800-881-0712
Website; www.sevenclanscasino.com