

**** EXTERNAL OPENING ****

HOUSEKEEPING ROOM ATTENDANT



RATE OF PAY: Depending upon experience
LOCATION: Seven Clans Casinos –Warroad, MN
OPENS: 01/25/2021
CLOSES: Until Filled

SCOPE OF POSITION

Under the direct supervision of the Housekeeping Supervisor, is responsible to assist with hotel room maintenance for Seven Clans Casinos.

DUTIES AND RESPONSIBILITIES

- ❖ Responsible to ensure hotel rooms are properly cleaned and maintained in an orderly fashion to satisfactorily accommodate our guests.
- ❖ Responsible to ensure timely service is provided to all guests. Acknowledges and responds to guests immediately.
- ❖ Assists in assigned area, identifying and reporting areas of concern to immediate supervisor.
- ❖ Assists with new associates in learning job skills and processes for cleaning.
- ❖ Cleans rugs, carpets, furniture and draperies. Sweeps, scrubs, waxes, and polishes floors. May be assigned to room cleaning as needed.
- ❖ Reports any maintenance or structural repairs necessary to appropriate personnel.
- ❖ Maintains records as required.
- ❖ Identifies areas needing improvement and makes suggestions to Supervisors.
- ❖ Responsible to ensure policies and procedures are adhered to.

REQUIRED QUALIFICATIONS

It is required a Room Attendant have a High School Diploma or GED.

SEND COMPLETE APPLICATION/TRANSFER REQUEST TO:

Karen.wayne@7clans.com 1-218-386-3381- EXT 36040

Human Resources Office

34966 605th Ave Warroad, MN 56763

Or apply online - www.sevenclanscasino.com