

**\*\* EXTERNAL POSITION OPENINGS \*\***  
**ROOM ATTENDANTS**

---



**RATE OF PAY:** Depending upon experience  
**LOCATION:** Seven Clans Casinos –Thief River Falls, MN  
**OPENS:** June 12, 2020  
**CLOSES:** Until Filled

---

**SCOPE OF POSITION**

Under the direct supervision of the Executive Housekeeper and Housekeeping Supervisor, is responsible to assist with hotel room maintenance for Seven Clans Casinos.

**DUTIES AND RESPONSIBILITIES**

- ❖ Assists in assigned area, identifying and reporting areas of concern to immediate supervisor.
- ❖ Assists with new associates.
- ❖ Responsible to ensure hotel rooms are properly cleaned and maintained in an orderly fashion to satisfactorily accommodate our guests.
- ❖ Responsible to ensure timely service is provided to all guests. Acknowledges and responds to guests immediately.
- ❖ Cleans rugs, carpets, furniture and draperies. Sweeps, scrubs, waxes, and polishes floors. May be assigned to room cleaning as needed.
- ❖ Reports any maintenance or structural repairs necessary to appropriate personnel.
- ❖ Maintains records as required.
- ❖ Identifies areas needing improvement and makes suggestions as identified. Responsible to ensure policies and procedures are adhered to.

**REQUIRED QUALIFICATIONS**

It is required a Housekeeping have at least a High School Diploma or GED.

**SEND COMPLETE RESUME/TRANSFER REQUEST TO:**

[victoria.mostrom@7clans.com](mailto:victoria.mostrom@7clans.com) - Human Resource Office,  
20595 Center St. E Thief River Falls, MN 56701 1-800-881-0712  
[www.sevenclanscasino.com](http://www.sevenclanscasino.com)