



****EXTERNAL POSITION OPENING****

RESTAURANT/ KITCHEN SUPERVISOR

Rate of Pay: Depending on Experience

Location: Seven Clans Casino Warroad

Opens: 05/01/2023

Closes: Until filled

SCOPE OF POSITION

Under the general supervision of the Food and Beverage Manager is responsible to oversee assigned shift for Seven Clans Casinos.

DUTIES AND RESPONSIBILITIES

- Responsible to ensure smooth operations exists in assigned area, including: staffing, inventory, quality assurance and customer service.
- Responsible to ensure approved policies and procedures are adhered to and maintained.
- Investigates and resolves food quality, employee, and service complaints.
- Inspects dining area and ensures cleanliness, organization and dining area courtesy.
- Analyzes and recognizes deficiencies or problems areas and provides solutions to achieve desired results.
- Maintains adequate inventory to ensure adequate quantities are maintained and spoilage minimized.
- Completes required paperwork and recording of transactions.
- Ability to function and learn the Micros system. Operates a wide variety of office equipment including; personal computer, typewrite, calculator, copy and fax machine.
- Participates in the review of associates and completes necessary paperwork as required by established policies and procedures. Maintains training program for departmental new hires. Other duties as assigned.

REQUIRED QUALIFICATIONS

It is required the Supervisor have at least a two-year vocational degree or equivalent with related experience preferred.

SEND COMPLETE APPLICATION AND RESUME TO:

Seven Clans Casino Warroad Human Resource Department
34966 605th Ave. Salol, Minnesota 56763