

# **\*\*EXTERNAL POSITION OPENING\*\***

## **PUBLIC AREA CLEANING SUPERVISOR**

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**RATE OF PAY:** Depending upon experience  
**LOCATION:** Seven Clans Casinos –Thief River Falls, MN  
**OPENS:** May 25, 2022  
**CLOSES:** June 8, 2022

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### **POSITION OBJECTIVES:**

Under the general supervision of the Public Area Cleaning Manager, the PAC Supervisor is responsible to oversee Public Areas for assigned shift for Seven Clans Casinos.

### **DUTIES AND RESPONSIBILITIES:**

- Assigns employees and assists with overall cleaning of building providing a safe and sanitary environment for guests and associates.
- Cleans lint, dust, oil and grease from machines. Cleans screens and filters.
- Assists with general maintenance duties such as: cleans floors using broom, mop and wax; cleans rooms, hallways, lobbies, lounge, rest rooms, corridors, elevators, stairways, locker rooms and other areas as assigned; cleans rugs, carpets, upholstered furniture and draperies.
- Dusts furnishings and equipment. Polishes metalwork.
- Washes walls, ceiling and woodwork. Washes windows, door panels and sills.
- Empties wastebaskets and empties and cleans ashtrays. .Transports trash to outside dumpsters.
- Cleans and sanitizes bathroom and locker areas including: stools, urinals, sinks, mirrors, walls and floors. Replenishes bathroom supplies.
- Notifies appropriate personnel of necessary repairs needed and/or hazards. May perform minor and routine repairs/improvements. Replaces light bulbs.
- Responsible to ensure all rules, regulations, policies and procedures are adhered to and maintained.
- Analyzes and recognizes deficiencies or problem areas and provides solutions to achieve desired results.
- Assists in moving equipment.
- Participates in the review of associates and completes necessary paperwork as required by established policies and procedures. Maintains training program for departmental new hires.

### **REQUIRED QUALIFICATIONS:**

It is required the PAC Public Area Cleaning Supervisor have at least a High School Diploma or GED with related experience.

### **SEND COMPLETE RESUME/TRANSFER REQUEST TO:**

[victoria.mostrom@7clans.com](mailto:victoria.mostrom@7clans.com) Human Resources Office,  
20595 Center St. E. Thief River Falls, MN 56701 1800-881-0712

Website: [www.sevenclanscasino.com](http://www.sevenclanscasino.com)