

# **\*\* POSITION OPENING \*\***

## **PUBLIC AREA CLEANING MANAGER**

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**RATE OF PAY:** Depending upon experience  
**LOCATION:** Seven Clans Casinos – Red lake, MN  
**OPENS:** November 23, 2021  
**CLOSES:** Until Filled

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### **POSITION OBJECTIVES:**

Under the general supervision of the General Manager is responsible to oversee the general Public Cleaning Areas for Seven Clans Casinos.

### **DUTIES AND RESPONSIBILITIES:**

- Responsible for overseeing overall cleaning of casino, hotel common areas and buildings.
- Ensures a safe and sanitary environment is provided for guests and associates.
- Issues tools, supplies, and equipment. Requisitions and/or orders necessary supplies.
- Responsible to ensure sufficient inventory levels are maintained at all times, including chemicals, equipment and replacement parts.
- Inspects completed work for conformance to established standards.
- Responsible to ensure all rules, regulations, policies and procedures are adhered to and maintained.
- Analyzes and recognizes deficiencies or problem areas and provides solutions to achieve desired results.
- Coordinates cleaning, repairs and preventative maintenance of equipment with other personnel.
- Notifies appropriate personnel of necessary repairs needed and/or hazards.
- Insures proper inventory levels of supplies and tools are maintained at all times.
- Participates in the review of associates and completes necessary paperwork as required by established policies and procedures. Maintains training program for departmental new hires.

### **REQUIRED QUALIFICATIONS:**

It is required the Public Area Cleaning Manager have at least a two-year vocational degree or equivalent with related experience preferred.

### **SEND COMPLETE RESUME/TRANSFER REQUEST TO:**

Amber Bohn, [amber.bohn@7clans.com](mailto:amber.bohn@7clans.com) Human Resources Office,  
10200 Hwy 89 Red Lake, MN 56671 1-888-679-2501  
Website: [www.sevenclanscasino.com](http://www.sevenclanscasino.com)